

HOW TO SETUP CLICK + COLLECT



SMARTETAILING

Bike Shop Websites + Marketing

Follow these steps to configure your Smartetailing website to accept online orders that will be picked up in-store.

① Review your settings and messaging under Commerce Manager

- **Catalog Settings** Review and update Shopping Cart and Order Confirmation messages, review all settings on page. (Note: "Display products with prices and cart" should not be enabled at this time. Enable the Shopping Cart as a final step.)
- **Stock Status Management** Activate this setting and confirm "In Stock" and "In Warehouse" products are set to "Can be Purchased".
- **Payment Methods** Select credit cards that you accept online. Configure a Payment Gateway and PayPal.
- **Sales Tax** Set the sales tax rates for appropriate states/provinces.
- **Shipping Methods** Create/activate your "Pickup In Store" shipping method.

② Confirm locations are set for pickup

- **Display Manager > Store Information > Location(s)** Make sure that "Include this store as an in-store pickup location" is checked for each location where pickup is available.

③ Set up Order Manager

- **Order Manager > Order Notices** Add order confirmation message and order notification email addresses.

④ Turn on the shopping cart

- **Commerce Manager > Catalog Settings > Pricing > Enable Shopping Cart** Display products with prices and with shopping cart.

⑤ Place test orders

- Placing test orders ensures you are familiar with the entire order fulfillment process, including processing payments and returns.

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